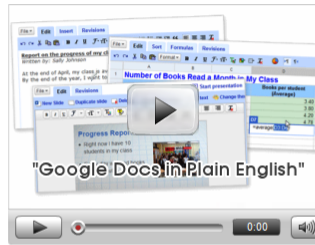




Welcome to Google Docs

### Create and share your work online

- Upload from and save to your desktop
- Edit anytime, from anywhere
- Pick who can access your documents
- Share changes in real time
- Files are stored **securely** online
- It's FREE!
- [Take a tour](#) - [New Features](#)



Need to organize your finances?  
Personal and household budget spreadsheets and more. [Get started >](#)

Sign in to Google Docs with your  
**Google Account**

Email:

Password:

Remember me on this computer.

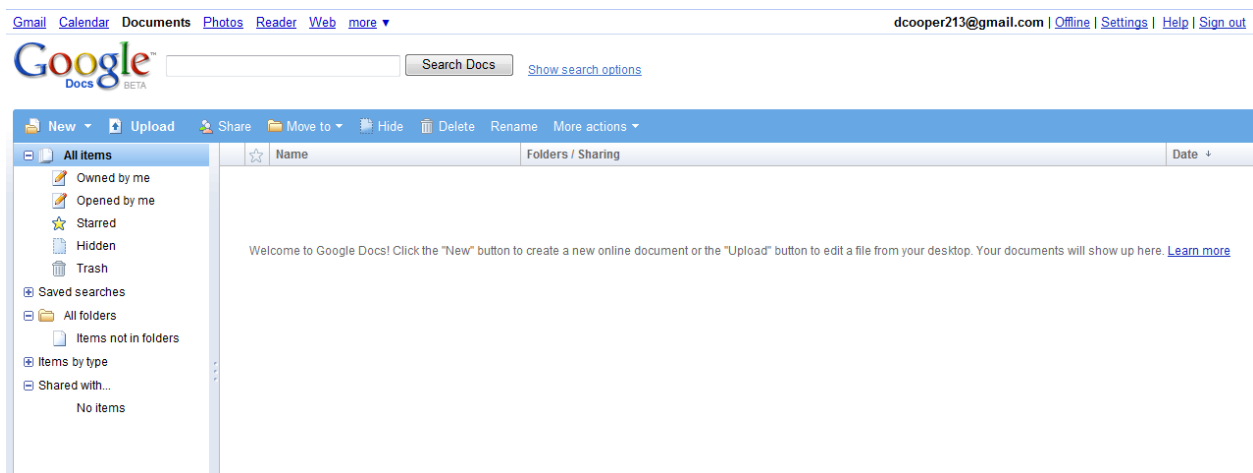
[I cannot access my account](#)



Don't have a Google Account?

©2009 Google - [Help](#) - [Privacy Policy](#) - [Terms of Use](#) - [Legal Notices](#)

1. Open a browser, such as Internet Explorer.
2. Navigate to Google Docs by typing in the following address: <http://docs.google.com>
3. Sign in using your Gmail account. Type in our email address (ex. [dcooper213@gmail.com](mailto:dcooper213@gmail.com)) and your password in their respective boxes. You will need to type in the entire email address (ex. [Tcooper66@gmail.com](mailto:Tcooper66@gmail.com)).
4. Do not check the box "Remember me on this computer" unless it is your home computer, for security.
5. Click "Sign In".



6. Your new Google Docs account should look similar to the picture above. We will be using Google Docs in the upcoming sections.